



August 19, 2024 ~ 6:00pm
Regular Meeting of the ESM Board of Education
Pine Grove Middle School Community Cafe'

II-A-4817
09/16/2024

REGULAR MEETING

Board of Education Present: Mrs. Diana Abdella, Mrs. Lori Aird, Mrs. Susan Cain, Mrs. Tracy Callahan, Mrs. Kay Gallery, Mrs. Deborah Kolod, Mr. D. Paul Waltz.

Board of Education Absent: Mr. John Albanese, Mrs. Leah Cushing

Administrative Personnel Present: Dr. Donna DeSiato, Supt.; Mr. Grenardo Avellino, Deputy Supt.; Mrs. Katherine Skahen, Exec. Dir. of School Bus. Admin./Clerk; Ms. Pamela Buddendeck, Executive Director of Employee Engagement & Accountability; Mr. Kieran O'Connor, Exec. Dir. of Planning, Development & Technology; Mr. N. Shane Hacker, Exec. Dir. of Curriculum, Learning & Assessment; Mr. John Young, Director of Facilities II.

Other Present: Mr. Michael Rood, District Treasurer; Ms. Tammy Hughes, ESM TA.

Interested Citizens: 2

MR. D. PAUL WALTZ, PRESIDENT, CALLED THE REGULAR MEETING TO ORDER AT 6:05 PM AT PINE GROVE MIDDLE SCHOOL.

PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATIONS: Building Our Spartan Future Capital Project Update-Katherine Skahen presented

REPORTS:

A. Acceptance of Minutes:

- July 8, 2024 Annual Organizational Meeting
- July 8, 2024 Regular Meeting
- July 24, 2024 Special Meeting
- August 6, 2024 Special Meeting

B. President/Vice President/Board Member Reports:

- ESM Education Foundation Golf Tournament - September 8, 2024
- NYSSBA Annual Business Meeting - Select Voting Delegate

C. Superintendent Reports:

- Preparing for the Opening of the 2024-2025 School Year
 - ESM Strategic Plan Priorities- Mr. Hacker presented
 - District-wide Safety & Security Enhancements- Mr. Avellino presented

Staffing Transfer (FYI):

Name	Transfer From:	Transfer To:	Effective
Position Created on 06/10/2024	School Secretary I @ CHS (Registrar's Office)	School Secretary I @ Park Hill School (Registrar's Office)	08/20/2024

“RESOLVED BY MRS. CALLAHAN SECONDED BY MRS. GALLERY THAT, the Reports A – C, as recommended by the Superintendent be approved.”

Ayes –7, Nays – 0, Motion Carried

FIFTEEN MINUTE PERIOD: A district resident spoke on the bus schedule and school supply list

ACTION ITEMS:

A. Tax Warrants 2024-2025

“**WHEREAS**, in accordance with Chapter 73 of the Laws of 1977, amended Section 1318, subdivision 1, of the Real Property Tax Law, the entire fund balance at the close of the last fiscal year must be applied in determining the amount of the school tax levy except for an amount not to exceed 4% of the current school year budget; and

“**WHEREAS**, this latter amount may be held as surplus funds during the current school year; **NOW THEREFORE** the following resolution was MOVED BY MRS. GALLERY, and SECONDED BY MRS. AIRD that the Board of Education retain as surplus funds of \$4,095,001 from the total fund balance of \$ 4,395,001 thereby applying \$300,000 to the reduction of the tax levy be approved.”

“BE IT ADDITIONALLY RESOLVED AS FOLLOWS:

The collectors for East Syracuse Minoa Central School District, Towns of DeWitt, Manlius, and Cicero, County of Onondaga, and the Town of Sullivan, Madison County, New York State are authorized:

1. To give notice and start collection 9/3/24 in the Town of DeWitt, 9/3/24 in the Town of Manlius, and 9/3/24 in the Town of Cicero, County of Onondaga, and 9/3/24 in the Town of Sullivan, Madison County in accordance with the provisions of the Section 1322 of the Real Property Tax Law.
2. To give notice that tax collection will end on 11/15/24 in the Town of DeWitt, 11/15/24 in the Town of Manlius, and 11/15/24 in the Town of Cicero, County of Onondaga, and 11/15/24 in the Town of Sullivan, Madison County.
3. To collect taxes in the total sum of \$30,361,197.99 in the Town of DeWitt, \$18,587,146.90 in the Town of Manlius, \$611,704.96 in the Town of Cicero, Onondaga County, and \$1,301,709.44 in the Town of Sullivan, Madison County in the same manner that collectors are authorized to collect town and county taxes in accordance with the provision of Section 1318 of the Real Property Tax Law.

4. To make no changes or alterations in the tax warrant or attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction or errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.
5. To forward by mail to each owner of real property listed in the tax rolls within ten (10) days after the start of collection a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the County Treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Section 540 and 544 of the Real Property Tax Law.
6. To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to add three percent interest penalties to all taxes collected during any part of the third month of the tax collection period and to account for such sums as income due to the school district.
7. To issue press-numbered receipts only on forms provided by the school district in acknowledgement of receipt of payments of taxes and to retain, preserve and file exact carbon copies of all such receipts issued as required by Section 987 of the Real Property Tax Law.
8. To promptly return the warrant at its expiration and, if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to Sections 910, 912, and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the Board of Education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2, of the Real Property Tax Law.”

“RESOLVED BY MRS. GALLERY, SECONDED BY MRS. AIRD THAT, the Action Item A, as recommended by the Superintendent, be approved.”

Ayes – 7, Nays – 0, Motion Carried

B. Combined Sports Agreement

“WHEREAS, the East Syracuse Minoa Central School District (“ESM CSD”) hereby wishes to enter into a Combined Sports Agreement with Lyncourt Union Free School District (“Lyncourt UFSD”) to allow students from the Lyncourt School to participate in ESM CSD modified sports teams; and

WHEREAS, Lyncourt UFSD has agreed to pay to ESM CSD for any additional transportation costs associated with this participation in accordance with the existing transportation agreement;

NOW, THEREFORE, be it resolved as follows:

1. The Combined Sports Agreement between ESM CSD and Lyncourt UFSD is hereby approved, and the Superintendent of Schools is hereby authorized and directed to take all steps necessary and appropriate to execute the agreement.
2. This resolution shall take effect immediately.”

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. AIRD THAT, the Action Item B, as recommended by the Superintendent, be approved.”

Ayes – 7, Nays – 0, Motion Carried

C. Contract for Approval - NYU Program for Inclusion and Neurodiversity Education (PINE)

“WHEREAS, for the past two years, the East Syracuse Minoa Central School District has partnered with the the New York University Steinhardt School of Culture, Education, and Human Development's Program for Inclusion and Neurodiversity Education (PINE) to support inclusive practices using federal American Rescue Plan (ARP) grant funds, which have now expired; and

WHEREAS, the East Syracuse Minoa Central School District has been awarded a Stronger Connections grant to support mental health and social emotional well-being; and

WHEREAS, the Stronger Connections grant includes investments with outside partners to support meeting the needs of all learners; and

WHEREAS, the East Syracuse Minoa Central School District wishes to enter into an agreement with the New York University Steinhardt School of Culture, Education, and Human Development's Program for Inclusion and Neurodiversity Education (PINE), which will provide a continued access to resources including online education, remote mentoring, and virtual support to improve educational outcomes not just for neurodiverse students, but for all learners; and

WHEREAS, the PINE membership program will be continued at seven (7) schools (Park Hill, East Syracuse Elementary, Minoa Elementary, Fremont Elementary, Woodland Elementary, Pine Grove Middle School, and Central High School);

NOW, THEREFORE BE IT RESOLVED THAT, the Board of Education, upon the recommendation of the Superintendent, authorizes the Executive Director of School Business Administration to execute an agreement within the New York University Steinhardt School of Culture, Education, and Human Development's PINE program in the amount of \$130,000 with a term of September 1, 2024 - August 31, 2025 to be paid from federal Stronger Connections grant funding using budget code: F 2110.200-00-2324.”

“RESOLVED BY MRS. CAIN SECONDED BY MRS. KOLOD THAT, the Action Item C, as recommended by the Superintendent, be approved.”

Ayes – 7, Nays – 0, Motion Carried

CONSENT AGENDA:

Treasurer’s Report (June-24)
Extra Classroom Activity Fund Reports CHS/PGMS (June-24)
Appropriation Status Report (June-24)
Budget Transfers (June-24)
Revenue Status Report (June-24)
Accounts Payable Warrant Reports #56, #58, #60
Payroll Warrant Reports #55, #57, #59
Combining Sports Contracts
CSE Reports for 2023-24 & 2024-25
Donations
Overnight Field Trip Request
Surplus Athletic Inventory
Surplus School Buses

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. AIRD, THAT, the Consent Agenda, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

PERSONNEL ITEMS:

A. Resignations

Anne Kirkpatrick, Typist II - District Office (Curriculum Dept.), Eff. 8/20/2024
Maureen Burlingame, Clerk II - Central High School (Registrar’s Office), Eff. 8/20/2024
Vincent Martino, Typist II (11-months) - Central High School, Eff. 8/20/2024
Bridget Maring, Mathematics Teacher - Pine Grove Middle School, Eff. 8/14/2024
Gregg Jenkins, School Bus Driver - Transportation Center, Eff. 8/15/2024
Daniel DeJulio, School Bus Driver - Transportation Center, Eff. 9/3/2024
Tammy Ciotti, Elementary Subject Area Leader (K-1) - East Syracuse Elementary

B. Retirement

Kathleen Colucci, Director of Special Education - Districtwide, Eff. 11/22/2024

C. Create Positions

“RESOLVED THAT, the following position will be created, as outlined in the enclosure.”

School Secretary I (Main Office, 11-months) - Central High School
School Secretary I (11-months) - Park Hill School
Speech Therapist (0.4FTE), Living Word Academy - One Year Only
School Secretary I (Facilities Department) - District Office

D. Appointments/Amended Appointments

Instructional, Four-Year Probationary Appointment

“BE IT RESOLVED THAT, the Board of Education for the East Syracuse Minoa Central School District hereby appoints the following probationary employee(s):

Lori Bosket, Teaching Assistant (Special Education) - Woodland, Eff. 8/28/2024-8/27/2028

The probationary period expiration date will depend on the individual’s APPR ratings. To receive tenure, the individual must receive an overall APPR rating of effective or highly effective in at least three (3) of the four (4) preceding years. Probationary employees who receive an ineffective APPR rating in their final year of probation will not be eligible for tenure at that time.”

Instructional, Annual Appointment

Gabrielle Hill, Permanent Itinerant Substitute - Central High School, Eff. 9/3/2024-6/30/2025

Mary Stehle, Permanent Itinerant Substitute - East Syracuse Elem., Eff. 9/3/2024-6/30/2025

Kristen Borell, Permanent Itinerant Substitute - East Syracuse Elem., Eff. 9/3/2024-6/30/2025

Instructional, Regular Substitute Appointment

Maureen Jordan, Speech Therapist - Central High School, Eff. 8/28/2024 - 1/24/2025

Instructional, Part-Time, One-Year, Annual Appointment

Karen Nash, Speech Therapist (0.4FTE) - Living Word Academy, Eff. 8/28/2024-6/30/2025

Non-Instructional, Annual Appointment

Andrea Auer, Occupational Therapist (1.0FTE) - District-wide, Eff. 8/28/2024-6/30/2025

Non-Instructional, Part-Time Appointment

Tyehimea Reese, Teacher Aide (3.5 hrs per day - Office) - East Syr. Elem., Eff. 8/26/2024

Non-Instructional, 52-Week Probationary Appointments

Amanda Hamilton, School Secretary I (Counseling Dept.) - CHS, Eff. 9/1/2024

Gabrielle DeJong, Teacher Aide (Library) - Central High School, Eff. 8/26/2024

Mersadies Bargabos, Teacher Aide (Spec. Ed.) - Minoa Elementary, Eff. 8/26/2024

Amended Non-Instructional, 52-Week Probationary Appointment

Roxanne Trew, Teacher Aide (Health Office) - Central High School, *Eff. 8/26/2024*

Paige Irvine, Teacher Aide (Spec. Ed.) - East Syracuse Elementary, *Eff. 8/26/2024*

Non-Instructional, 20-Week Probationary Appointment

Chiara Armstrong, Account Clerk II - District Office (Business Office), Eff. 8/20/2024

Non-Instructional, 8-Week Probationary Appointments

Anne Kirkpatrick, School Secretary I - District Office (Curriculum Dept.), Eff. 8/20/2024

Maureen Burlingame, School Secretary I - Park Hill School (Registrar’s Office), Eff. 8/20/2024

Heather Brown, Account Clerk II - District Office (Business Office), Eff. 8/20/2024

Vincent Martino, School Secretary I (11-months) - Central High School, Eff. 8/20/2024

2024-2025 Transportation Extra Duty Appointment

Kyle Christensen, Auto Mechanic Scheduler, Eff. 7/1/2024-6/30/2025

Amended Substitute List

“RESOLVED THAT, the enclosed amended substitute list dated August 19, 2024, be approved.

“RESOLVED BY MRS. CAIN, SECONDED BY MRS. GALLERY THAT, Personnel Items A- E, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

VI. POLICY DISCUSSION: None

VII. POLICY ACTION: None

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. CALLAHAN THAT, THE REGULAR MEETING BE ADJOURNED AT 7:08 PM”

Ayes - 7, Nays - 0, Motion Carried

Respectfully submitted,

Katherine Skahen
District Clerk

Approved _____

Filed _____



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- II. REPORTS:**
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 - Staffing Transfers (FYI)
- III. FIFTEEN MINUTE PERIOD:**
- IV. ACTION ITEMS:**
- A. Tax Warrants 2024-2025
 - B. Combined Sports Agreement
 - C. Contract for Approval - NYU Program for Inclusion and Neurodiversity Education (PINE)

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V. PERSONNEL ITEMS:

A. Resignations

B. Retirement

D. Create Positions

D. Appointments/**Amended** Appointments

E. Amended Substitute List

VI. POLICY DISCUSSION: None

VII. POLICY ACTION: None