



August 6, 2024 ~ 7:30am  
Special Meeting of the ESM Board of Education  
ESM District Office, Upstairs Conference Room

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II-A-4811  
08/19/2024

### **SPECIAL MEETING**

**Board of Education Present:** Mrs. Diana Abdella, Mrs. Lori Aird, Mr. John Albanese, Mrs. Tracy Callahan, Mrs. Deborah Kolod, Mr. D. Paul Waltz.

**Board of Education Absent:** Mrs. Susan Cain, Mrs. Leah Cushing, Mrs. Kay Gallery.

**Administrative Personnel Present:** Dr. Donna DeSiato, Supt.; Mrs. Katherine Skahen, Exec. Dir. of School Bus. Admin./Clerk; Ms. Pamela Buddendeck, Executive Director of Employee Engagement & Accountability;

**Other Present:** 0

**Interested Citizens:** 0

MR. D. PAUL WALTZ, PRESIDENT, CALLED THE REGULAR MEETING TO ORDER AT 7:30 AM AT ESM DISTRICT OFFICE.

### **PLEDGE OF ALLEGIANCE**

**SPECIAL RECOGNITIONS:** None

### **REPORTS:**

A. Acceptance of Minutes

None

B. President/Vice President/Board Member Reports

Class of 2024 Summer Graduation Ceremony: August 20, 2024 @ 6:00pm CHS Auditorium

C. Superintendent Reports

Updated 2024-2025 ESM School Calendar - Dr. DeSiato presented

Staffing Transfers (FYI):

Name	From	To	Eff.
Melonie Kroll	Special Education Teacher @ Bishop Grimes	Special Education Teacher @ Central HS	8/28/2024
Paige Dorgan	Teaching Assistant (spec. ed.) @ Woodland	Teaching Assistant (spec. ed.) @ Minoa	8/28/2024
Nicole Shantel	Teaching Assistant (spec. ed.) @ East Syracuse Elementary	Teaching Assistant (sp. ed.) @ Woodland	8/28/2024
Alexis Reichel	Teaching Assistant (Pre-K) @ Park Hill School	Teaching Assistant (spec. ed.) @ Woodland	8/28/2024
Vacancy (R. Simone resign.)	Teaching Assistant (spec. ed.) @ East Syracuse Elementary	Teaching Assistant (spec. ed.) @ Woodland	8/28/2024
Vacancy (P. Bertella retire.)	Teaching Assistant (spec. ed.) @ Minoa	Teaching Assistant (spec. ed.) @ Woodland	8/28/2024
Kara Schoenthal	Teacher Aide (special ed.) @ Fremont	Teacher Aide (special ed.) @ Woodland	8/28/2024

“RESOLVED BY MR. ALBANESE, SECONDED BY MRS. KOLOD THAT, the Reports A – C, as recommended by the Superintendent be approved.”

Ayes – 6, Nays – 0, Motion Carried

**ACTION ITEMS:**

A. Lead Evaluator Certification for Administrators

“BE IT RESOLVED THAT, **Shadia Stevens and Linda Law** are hereby certified as Qualified Lead Evaluators of **classroom teachers** having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

- (1) The New York State Teaching Standards, their related elements and performance Indicators and the Leadership Standards, and their related functions, as applicable;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- (4) Application and use of the State-approved teacher rubrics selected by the East Syracuse Minoa CSD for use in the evaluation of **classroom teachers**, including training on the effective application of such rubric to observe a **classroom teacher’s** practice;
- (5) Application and use of the assessment tools that the East Syracuse Minoa CSD utilizes to evaluate its **classroom teachers**, including, but not limited to multiple classroom observations and structured reviews of lesson plans and/or student work;
- (6) Application and use of the State-approved locally selected measures of student achievement used by the East Syracuse Minoa CSD to evaluate its **classroom teachers**;
- (7) The scoring methodology utilized by the Department and the East Syracuse Minoa CSD to evaluate a **classroom teacher** under 8 NYCRR §30-2, including:
  - (a) how scores are generated for each subcomponent and the composite effectiveness score of **classroom teachers**, and
  - (b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of **classroom teachers** and their subcomponent ratings; and

(8) Specific considerations in evaluating **classroom teachers** of English language learners and students with disabilities.”

“Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.”

“This certification has been issued in accordance with the process for certifying lead evaluators described in the East Syracuse Minoa CSD annual professional performance review plan.”

“RESOLVED BY MRS. KOLOD, SECONDED BY MR. ALBANESE THAT, the Action Item A, as recommended by the Superintendent, be approved.”

Ayes – 6, Nays – 0, Motion Carried

B. Capital Project Bid Award

“WHEREAS, the East Syracuse Minoa Central School District solicited bids for the 2019 Capital Improvement Project Phase 3, Woodland Elementary School SED #42-04-01-06-0-024-010 and Park Hill School SED #42-04-01-06-0-003-012 (the “Project”); and

WHEREAS, the bids were received and opened on August 1, 2024; and

WHEREAS, the Project Architect, King + King Architects, has recommended award of the bids for the following prime contracts in the amounts set forth below:

<u>Trade</u>	<u>Contractor Name</u>
General Construction	PAC Construction of Oswego

NOW, THEREFORE, the Board of Education of the East Syracuse Minoa Central School District hereby accepts the recommendation of the Project Architect and hereby awards the Project contract as follows:

1. General Construction Contract: Award of contract to PAC Construction of Oswego, in the following amount:

Base Bid	\$369,000.00
Alternate GC-01	\$69,000.00
Alternate GC-02	\$8,600 .00
Total	\$446,600.00

2. The Board hereby authorizes the Superintendent of Schools to execute contracts with the Contractors as set out in this Resolution and in compliance with the bid solicitation, and take all actions necessary or convenient on behalf of the Board of Education to enter into the said contracts and complete the Project.
3. This Resolution shall take effect immediately.”

“RESOLVED BY MRS. CALLAHAN, SECONDED BY MRS. KOLOD THAT, the Action Item B, as recommended by the Superintendent, be approved.”

Ayes –6, Nays – 0, Motion Carried

**CONSENT AGENDA:**

Updated 2024-2025 ESM School Calendar

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. AIRD, THAT, the Consent Agenda, as recommended by the Superintendent, be approved.”

Ayes –6, Nays – 0, Motion Carried

**PERSONNEL ITEMS:**

A. Resignations

Meghan Lister, Speech Therapist (Annual Appt.) - Districtwide, Effective 8/24/2024  
Cherie Cuomo, Special Education Teacher - Central High School, Eff. 7/30/2024  
Andrea Bailey, Teaching Assistant (Spec. Ed.) - Pine Grove MS, Effective 8/28/2024  
Jessica Ward, Typist II (11-month) - Park Hill School, Effective 8/2/2024  
Melissa Maselli, Part-Time Teacher Aide (0.5FTE) - East Syracuse Elem., Eff. 7/31/2024

B. Create Position

“RESOLVED THAT, the following position will be created, as outlined in the enclosure.”

Teacher Aide (Office) at Park Hill School

C. Appointments/*Amend* Appointments

Instructional, Three-Year Probationary Appointments

“BE IT RESOLVED THAT, the Board of Education for the East Syracuse Minoa Central School District hereby appoints the following probationary employee(s):

Nicole Plascencia, Social Studies Teacher - Pine Grove MS, Eff. 8/28/2024-8/27/2027  
Leah Turner, Elementary Teacher (Grade 1) - ESE, Eff. 8/28/2024-8/27/2027  
Patrick Scully, Special Education Teacher - Central HS, Eff. 8/28/2024-8/27/2027

The probationary period expiration date will depend on the individual’s APPR ratings. To receive tenure, the individual must receive an overall APPR rating of effective or highly effective in at least two (2) of the three (3) preceding years. Probationary employees who receive an ineffective APPR rating in their final year of probation will not be eligible for tenure at that time.”

Instructional, Four-Year Probationary Appointments

“BE IT RESOLVED THAT, the Board of Education for the East Syracuse Minoa Central School District hereby appoints the following probationary employee(s):

Kayla Purcell, Art Teacher - Pine Grove Middle School, Eff. 8/28/2024-8/27/2028

The probationary period expiration date will depend on the individual’s APPR ratings. To receive tenure, the individual must receive an overall APPR rating of effective or highly effective in at least three (3) of the four (4) preceding years. Probationary employees who receive an ineffective APPR rating in their final year of probation will not be eligible for tenure at that time.”

Instructional, One-Year Annual Appointment

Colleen Forehand, Special Education Teacher - Bishop Grimes, Eff. 8/28/2024-6/30/2025

Lori Fingar, Instructional Specialist-Special Education Behavioral Specialist - Minoa, Eff. 8/28/2024-6/30/2025

Instructional, Part-Time Annual Appointments

Joseph Musolino, Business Teacher (0.6FTE) - Central High School, Eff. 8/28/2024 - 6/30/2025

Maria Caruso, Italian Teacher (0.4FTE) - Central High School, Eff. 8/28/2024-6/30/2025

*Amend*, Instructional, Part-Time Annual Appointment

Cheryl West, Equity Trauma Informed Counselor (0.4FTE) - Districtwide, Eff. 7/9/2024 - 6/30/2025

Non-Instructional, 52-Week Probationary Appointments

Maureen Aliani, Occupational Therapist (1.0FTE) - District-wide, Eff. 8/28/2024

Morgan Starczewski, Occupational Therapist - Districtwide, Eff. 8/28/2024

Victoria Hamilton, Laborer I - Districtwide, Effective 8/20/2024

Paige Irvine, Teacher Aide (Special Education) - East Syracuse Elem. School, Eff. 8/28/2024

Non-Instructional, Part-Time Annual Appointment

Tracy Duke, School Nurse (0.4FTE) - Living Word Academy, Eff. 8/28/2024-6/30/2025

2024 Elementary Summer Learning Program Appointment

Suzanne Squires-Walters, Minoa - Sub Teacher

2024 Special Education Summer School Appointment - (8/5/24 and 8/6/24)

Elisabeth Lewis, School Nurse - East Syracuse Elementary

2024 Fall Season Volunteer Coach Appointments

Gregg Bell - Football

David Brzostek II - Football

Mallori Cramer - Gymnastics

Todd Durantini Jr. - Boys Soccer

Jason Fahy - Cross Country

Cameron Jones - Football

Michael Macko IV - Football

Tyler Ott - Boys Soccer

Nicholas Regensburger - Football

David Sellin - Football

Casey Sullivan - Boys Soccer  
Jordan Winans - Gymnastics

D. Personnel Changes [\**Amend* Assignment Change on 7/24/2024 Agenda]

Name	From	To	Eff. Date
Tammy Ciotti*	Elementary Teacher (Grade 1) at East Syracuse Elementary	Learning Support Teacher at Pine Grove MS	8/28/2024
Melissa Ferrara	Elementary Teacher (Grade 4) at Woodland Elementary	Elementary Teacher (Grade 6 - Social Studies) at PGMS	8/28/2024

E. Amended Substitute List

“RESOLVED THAT, the enclosed amended substitute list dated August 6, 2024, be approved.

“RESOLVED BY MRS. CALLAHAN, SECONDED BY MRS. KOLOD THAT, Personnel Items A- E, as recommended by the Superintendent, be approved.”

Ayes –6, Nays – 0, Motion Carried

**POLICY DISCUSSION:** None

**POLICY ACTION:** None

RESOLVED BY MRS. CALLAHAN, SECONDED BY MRS. AIRD THAT, THE REGULAR MEETING BE ADJOURNED AT 7:52 AM”

Ayes -6, Nays - 0, Motion Carried

Respectfully submitted,

Katherine Skahen  
District Clerk

Approved \_\_\_\_\_  
Filed \_\_\_\_\_



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## **AGENDA**

### **I. SPECIAL RECOGNITIONS: None**

### **II. REPORTS:**

- A. Acceptance of Minutes  
None
- B. President/Vice President/Board Member Reports  
Class of 2024 Summer Graduation Ceremony
- C. Superintendent Reports  
Updated 2024-2025 ESM School Calendar  
Staffing Transfers (FYI)

### **IV. ACTION ITEMS:**

- A. Lead Evaluator Certification for Administrators
- B. Capital Project Bid Award

### **CONSENT AGENDA:**

Updated 2024-2025 ESM School Calendar

### **V. PERSONNEL ITEMS:**

- A. Resignations
- B. Create Position
- C. Appointments/*Amend* Appointment
- D. Personnel Changes
- E. Amended Substitute List

### **VI. POLICY DISCUSSION: None**

### **VII. POLICY ACTION: None**