Reopening Planning Process

1 — **District Advisory Committee (DAC)**
Provide input in the development of a comprehensive plan to guide the safe reopening of school.

2 — **Guidance Documents**
Review guidance from CDC, NYS Department of Health, NYS Executive Office, NYSED, and other National, State and County organizations.

3 — **Family and Staff Survey**
Gather input from families and staff to further inform the work of the DAC. 7,000+ responses to surveys

4 — **Student Focus Group**
Gain insight from group of 20 students on reopening considerations from a student perspective.

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The ESM Plan:

(Based on parent and staff questionnaires/feedback)

- Provides live, interactive distance learning with a planned schedule 5 days per week for all families who have requested this learning model.

- Provides in-person instruction 5 days a week for families who would prefer this option. If the capacity for in-person learning is exceeded, a hybrid alternative (2 days in-person/3 days distance learning) will be implemented.

School Reopening Phases (Draft Timeline)

Reopening will occur in phases to allow for gradual implementation

Sept 2-9 — **Sept. 10-16** — **Sept 17** — **Sept. 24**

Phase 1 - Staff Development

Professional development on learning models and training for staff on new health and safety protocols.

Phase 2 - Distance Learning

All students welcomed back to school with distance learning to allow for teacher introductions, engaging instruction, and student training on new health and safety protocols.

Phase 3 - Phase-in

Gradual phase-in of in-school learning by grade level begins:
Park Hill - *4-year-old Pre-K*
Elementary - *5th Grade*
Middle School - *6th Grade*
High School - *12th Grade*
All other grade levels will follow. Distance learning will continue.

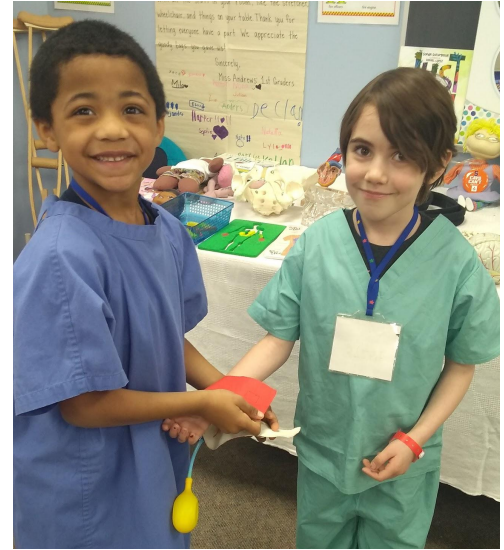**Phase 4 - Full Implementation**

All grade levels are transitioned to the learning model that families have selected. (in-school and distance learning models with hybrid alternative depending on capacity.)

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School Schedules in Phase 3-4

School Opening: In-Person / Distance Learning	If in-person attendance requests exceed capacity, we must shift to Hybrid Model (2 days in-person/3 days distance)	If Executive Order or regional transmission rate of virus is 9% we must shift to All Distance Learning
In-person or distance learning, based on parent request	Alternating in-person and distance student attendance	All virtual student attendance
Learning takes place 5 days a week	Families who chose all distance learning will continue with that option	Focus on synchronous (real-time) with some asynchronous (pre-recorded)

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Health and Safety

- Daily health screening for students and staff

- Plan for assessing ill students & staff; isolating if needed

- Instruction on identifying signs of illness

- Cleaning and disinfection procedures

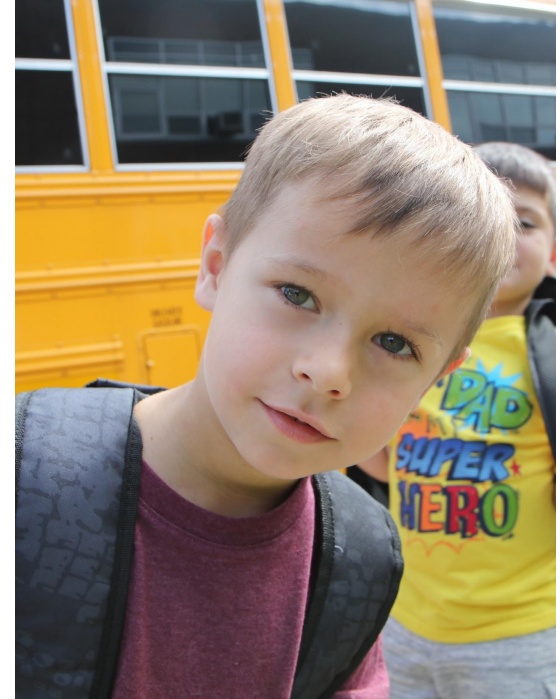- Protocol for actions if there is confirmed case of COVID-19 in the school, including process for return to school

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Transportation

Students:

Health screening prior to boarding bus; New bus safety procedures & training (masks, social distancing, etc)

Bus cleaning/disinfection:

Entire bus at least 1x/per day, high contact spots after each run, hand sanitizer is not allowed for use (combustibility concerns).

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School Schedules - Definitions

In-Person Learning	In-Person Modified Learning (Hybrid Model)	Distance Learning
In-person student attendance 5 days per week	Alternating between in-person & distance learning models	Virtual student attendance; Focus on synchronous (real-time student-teacher interaction) with some asynchronous (pre-recorded)

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Pre-K Schedules

In-Person Learning	Hybrid Model	Distance Learning
All 4-year-old students & teachers follow the daily schedule for their class.	Students attend on A or B days	Virtual learning: 2 days per week for students in the 3-year-old program.
	Distance learning takes place on days not in school	Virtual learning: 1 day per week for students & their families in the 1 & 2 year olds programs.

Elementary Schedules

In-Person Learning	Hybrid Model	Distance Learning
All students and teachers follow the daily schedule for their school.	Students attend on A or B days.	Each student is expected to be able to use consistent learning platforms such as Seesaw and/or Google Classroom.
	Distance learning takes place on days not in school.	Teachers and students follow an established daily schedule.

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Middle School Schedules

In-Person Learning	Hybrid Model	Distance Learning
All teachers: Expected to meet with students every day according to their schedule in SchoolTool.		
Students: Attend classes following their SchoolTool schedules.	Students: Virtually attend classes in same timeframe they are delivered in a Face-to-face (F2F) schedule on virtual days and live on their F2F days.	Students: Virtually attend classes in the same timeframe they are delivered in a F2F schedule.

High School Schedules

In-Person Learning	Hybrid Model	Distance Learning
All teachers: Expected to meet with students every day according to their schedule in SchoolTool.		
Students: Attend classes following their SchoolTool schedules.	Students: Virtually attend classes in same timeframe they are delivered in a Face-to-Face (F2F) schedule on virtual days and live on their F2F days.	Students: Virtually attend classes in the same timeframe they delivered in a F2F schedule.

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ESM Hybrid Learning Model

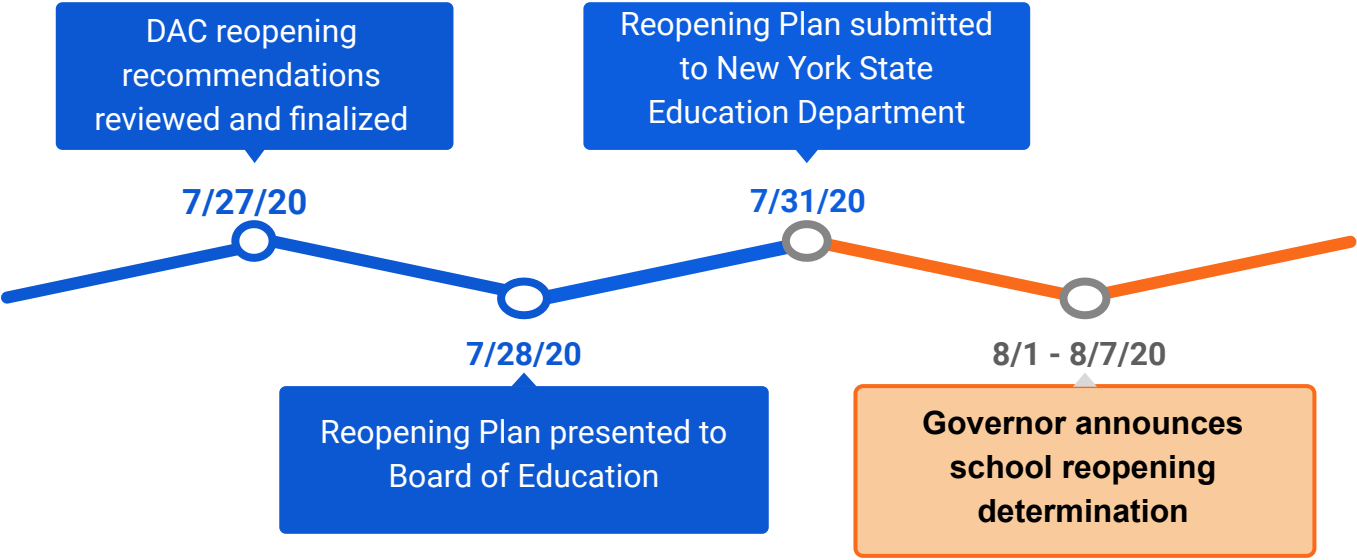|	Monday	Tuesday	Wednesday	Thursday	Friday
Group A (Cohort) *Students will have in-person learning on Monday and Tuesday, and remote learning Wednesday, Thursday and Friday each week*	🏫	🏫	💻	💻	💻
Group B (Cohort) *Students will have remote learning on Monday, Tuesday and Wednesday, and in-person learning on Thursday and Friday each week*	💻	💻	💻	🏫	🏫

● Students at each grade level are broken into "A" and "B" groups called "cohorts" (each representing ½ of the in-person student population), and attend school in-person either Monday/Tuesday or Thursday/Friday with the rest being virtual learning

● Wednesdays are fully remote instruction for all students, and provide the opportunity for teachers to continue supporting student learning online, to collaborate within their Professional Learning Community Teams, and for buildings to undergo a deep cleaning.

● Families that chose all distance learning continue remote learning 5 days/week.

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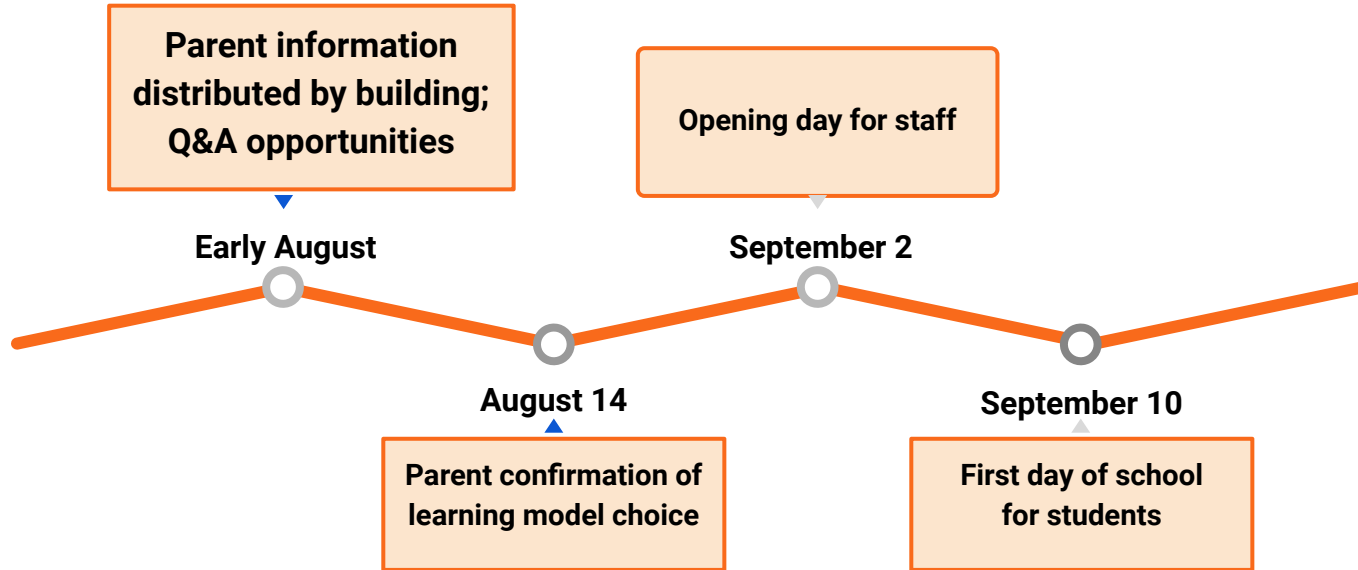
Special Education

- Provide Free Appropriate Public Education (FAPE) for all special education students whether in person, remote or in a hybrid model to the best of our ability in meeting the new health and safety requirements.

Timeline and Next Steps

DAC reopening recommendations reviewed and finalized

7/27/20

Reopening Plan submitted to New York State Education Department

7/31/20

7/28/20

Reopening Plan presented to Board of Education

8/1 - 8/7/20

Governor announces school reopening determination

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